



















Minutes of IQAC Meeting held on 19.01.2024

Date & Time: 19.01.2024, 12.50 PM

Venue: Board Room, VASTTC

Members Attended:

| Sl. No. | Position | Name and Designation | Attendance Status |
|---------|------------------------|--|---|
| 1 | Chair Person | Dr.T.Mathavaraj Ravikumar, Principal | |
| 2 | Convener | Dr.K.Sargunan, ASP, CE |  |
| 3 | IQAC Coordinators | Mr.Sajith Krishnan. R, Assistant Professor, ME |  |
| 4 | | Ms.Vigitha Vidyadhar, Assistant Professor, AS |  |
| 5 | IQAC Members | Dr Thilakan H, HoD, ME |  |
| 6 | | Dr.C.Brijilal Ruban, HoD, CSE |  |
| 7 | | Dr.Praveen Rose. T, HoD, EEE |  |
| 8 | | Dr. Jayarenjini N, HoD, ECE |  |
| 9 | | Dr.Jayanthi L.S, HoD, AS |  |
| 10 | | Mr.Vijayakumar N, Librarian | |
| 11 | | Mr.Naveen B, Assistant Professor, ME |  |
| 12 | | Mr.Arjun Mohanlal, Assistant Professor, EEE |  |
| 13 | | Mr.Gokul Krishnan G U, Assistant Professor, EEE |  |
| 14 | | Ms.Athulya Kamalasanan, Assistant Professor, CSE |  |
| 15 | | Ms.Vindhya Vijayan, Assistant Professor, CSE |  |
| 16 | | Ms.Fathima Sherin T, Assistant Professor, CE |  |
| 17 | | Ms.Varsha V S, Assistant Professor, CE |  |
| 18 | | Mr.Chandu C B, Assistant Professor, ECE |  |
| 19 | | Ms.Aswani S, Assistant Professor, ECE |  |
| 20 | | Mr.Nirmal M Menon, Assistant Professor, ME | |
| 21 | | Ms.Sree Lakshmi M, Assistant Professor, AS | |
| 22 | IAC Coordinator | Ms. Sreejitha S G, Assistant Professor, ECE |  |
| 23 | Management | Brig.K.S.Shaji, Director, VASTTC | |
| 24 | Administrative Officer | Mr.Ajish K.C, Assistant Manager, VASTTC | |
| 25 | Local Society Nominee | Mrs.Suma Devi, Ward Member, Panappankunnu | |
| 26 | Students Nominee | Ms.Arsha Lekshmi A S, S7, CSE | |
| 27 | Alumni Nominee | Mr.Harikrishnan R.S, (2013 Batch ECE), Associate Software Engineer, Earnest and Young, Techno Park | |
| 28 | Industry Nominee | Er.A.G.Hareendralal, Director, Anantha Gangah Institute of Engineers, Thiruvananthapuram | |

- Agenda:**
1. Approval of agenda
 2. AQAR 2022-2023 Preparation and Submission
 3. FDP
 4. Ipndp

| Sl.No. | Description | Discussion/Decision | Action By | Action Date/duration | Remarks/Status of Implementation |
|--------|--|--|--------------------------------|----------------------|----------------------------------|
| 1 | Approval of agenda | Approved | | | |
| 2 | Action taken report of previous IQAC meeting | Item 4. AQAR submission and final phase of report preparation for A. Y. 2021-2022 was in progress | | | |
| 3 | Actions taken by IQAC | The IQAC Coordinator presented the actions taken given by the members during the previous meeting | IQAC Convener | Completed | |
| 4 | AQAR submission | Discussions were made about AQAR submission and preparation for A. Y. 2021-2022. | IQAC Convener and Coordinators | 29/2/2024 | |
| 5 | FDP | Decided to conduct 3 day faculty development program on "Effective Teaching Learning Strategies" from 22nd to 25th January | All Department Coordinators | 25/01/2024 | |
| 6 | IPndp | All faculties and HODs were instructed to fill their target proposal for the academic year 2023-24 in ERP. Principal has given a demo class on how to fix the target in ERP. | All faculties and HODs | Continuous | |
| 7 | Odd Semester Internal Audit | All Non conformals that has been observed during the previous audit should be closed and the same should be verified by audit members | All the faculty members | 12/02/2024 | |

Dr. K.Sargunan, ASP/CIVIL

IQAC Convener

Copy to:

All HoDs

PD and AFD – For information



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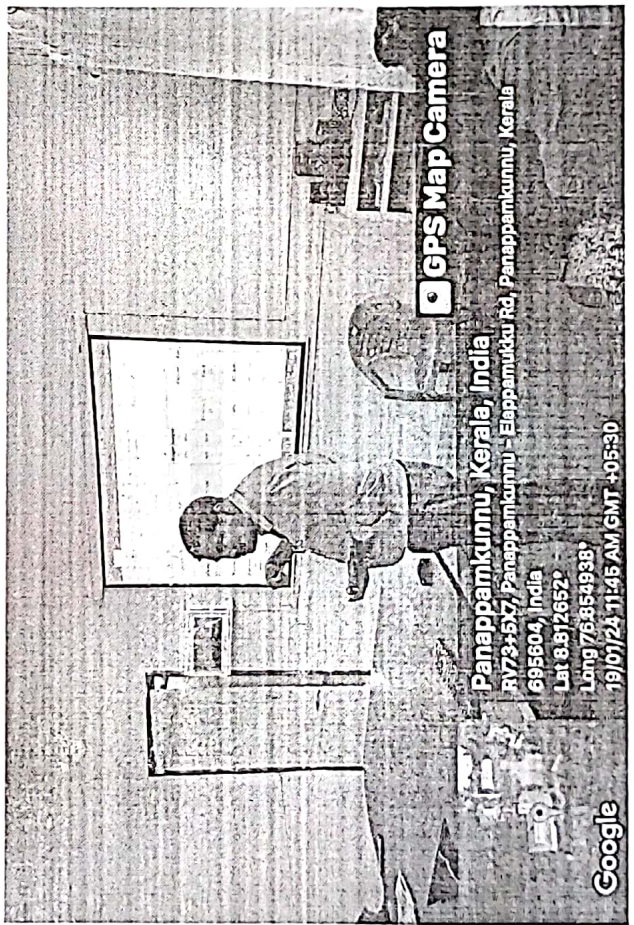
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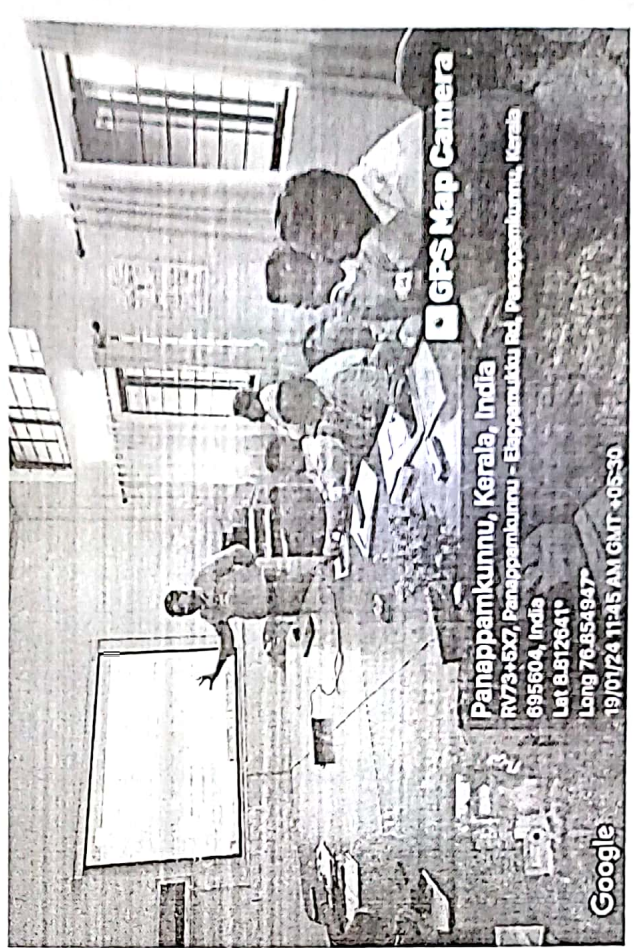
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