



Vidya Academy of Science & Technology Technical Campus

Kilimanoor, Thiruvananthapuram

Accredited by NAAC with 'B++' Grade

Minutes of IQAC Meeting held on 08.04.2024

Date & Time: 08.04.2024

Venue: CE Seminar Hall, VASTTC

Members Attended:

Sl. No.	Position	Name and Designation	Attendance Status
1	Chair Person	Dr.T.Mathavaraj Ravikumar, Principal	
2	Advisor	Prof.K.Vijayakumar, HOD, CE	
3	Convener	Dr.K.Sargunan, ASP, CE	
4	IQAC Members	Dr.Thilakan H, HoD, ME	
5		Dr.C.Brijilal Ruban, HoD, CSE	
6		Dr.Praveen Rose. T, HoD, EEE	
7		Dr. Jayarenjini N, HoD, ECE	
8		Dr.Jayanthi L.S, HoD, AS	
9		Mr.Sajith Krishnan. R, Assistant Professor, ME	
10		Mr.Naveen B, Assistant Professor, ME	
11		Ms.Indhulekha Jayachandran, Assistant Professor, EEE	
12		Mr.Gokul Krishnan G U, Assistant Professor, EEE	
13		Ms.Athulya Kamalasanan, Assistant Professor, CSE	
14		Ms.Krishna L, Assistant Professor, CSE	
15		Ms.Fathima Sherin T, Assistant Professor, CE	
16		Ms.Varsha V S, Assistant Professor, CE	
17		Ms.Vigitha Vidyadhar, Assistant Professor, AS	
18		Ms. Krishna Pratibha S R, Assistant Professor, ECE	
19		Ms.Niraja J Shenoy, Assistant Professor, ECE	
20		KTU IAC Coordinator	Ms. Divya M K, Assistant Professor, CSE
21	Assistant Manager	Mr.Ajish K.C, AO	
22	Local Society Nominee	Mrs.Suma Devi, Ward Member, Panappamkunnu	
23	Students Nominee	Ms.Adheena A.M, IV Year, Civil	
24	Alumni Nominee	Mr.Harikrishnan R.S, Associate Software Engineer, Earnest and Young, Techno Park	
25	Industry Nominee	Er.A.G.Hareendralal, Director, Anantha Gangah Institute of Engineers, Thiruvananthapuram	

- Agenda:
1. Approval of agenda
 2. AQAR 2021-2022 Submission
 3. KTU External audit
 4. Even Semester KTU External Audit

Sl.No.	Description	Discussion/Decision	Action By	Action Date/duration	Remarks/Status of Implementation
1	Approval of agenda	Approved			
2	Action taken report of previous IQAC meeting	Item 4. AQAR submission and final phase of report preparation for A.Y. 2021-2022 was in progress Item 9. Even semester KTU Internal Audits completed and the reports of the same were discussed.			
3	Actions taken by IQAC	The IQAC Coordinator presented the actions taken given by the members during the previous meeting	IQAC Convener	Completed	
4	AQAR submission	Discussions were made about AQAR submission and preparation for A.Y. 2021-2022.	IQAC Convener and Coordinators	25/07/2023	
5	CO-PO attainment calculation	All department IQAC Coordinators were reminded to complete the pending CO-PO assessment sheets for the running semester EVEN as well as for the completed ODD Semester if any.	All Department Coordinators	Continuous	
6	Publication of students projects in reputed journals	Student's project should be developed based on Industry trends and also project work should be published in reputed journals	All HoDs	Continuous	
7	Research activities by the faculties	All the faculty members are motivated to publish their research article in reputed journals (SCI, Scopus and UGC care). Further management approves the saction of incentives for quality publications in well reputed journals. All faculty members and students were advised to send proposal to obtain grants from various Government and Non-Government agencies.	All the faculty members	Continuous	
8	Internships	All the class advisors are asked to motivate the students to apply for internships with stipends available under AICTE-MoRTH	All the Class advisors	Continuous	
9	Even semester KTU External Audits	IAC coordinator briefed the needs of files and documents relevant necessary arrangements to be made towards forthcoming KTU external audit which was scheduled on 18.7.2023.	All Department Coordinators	18.7.2023	
10	Common Committee files	Committee convenors/coordinators were insisted to submit the updated committee files for KTU external audit.	Committee convenors/Coordinators	18.7.2023	

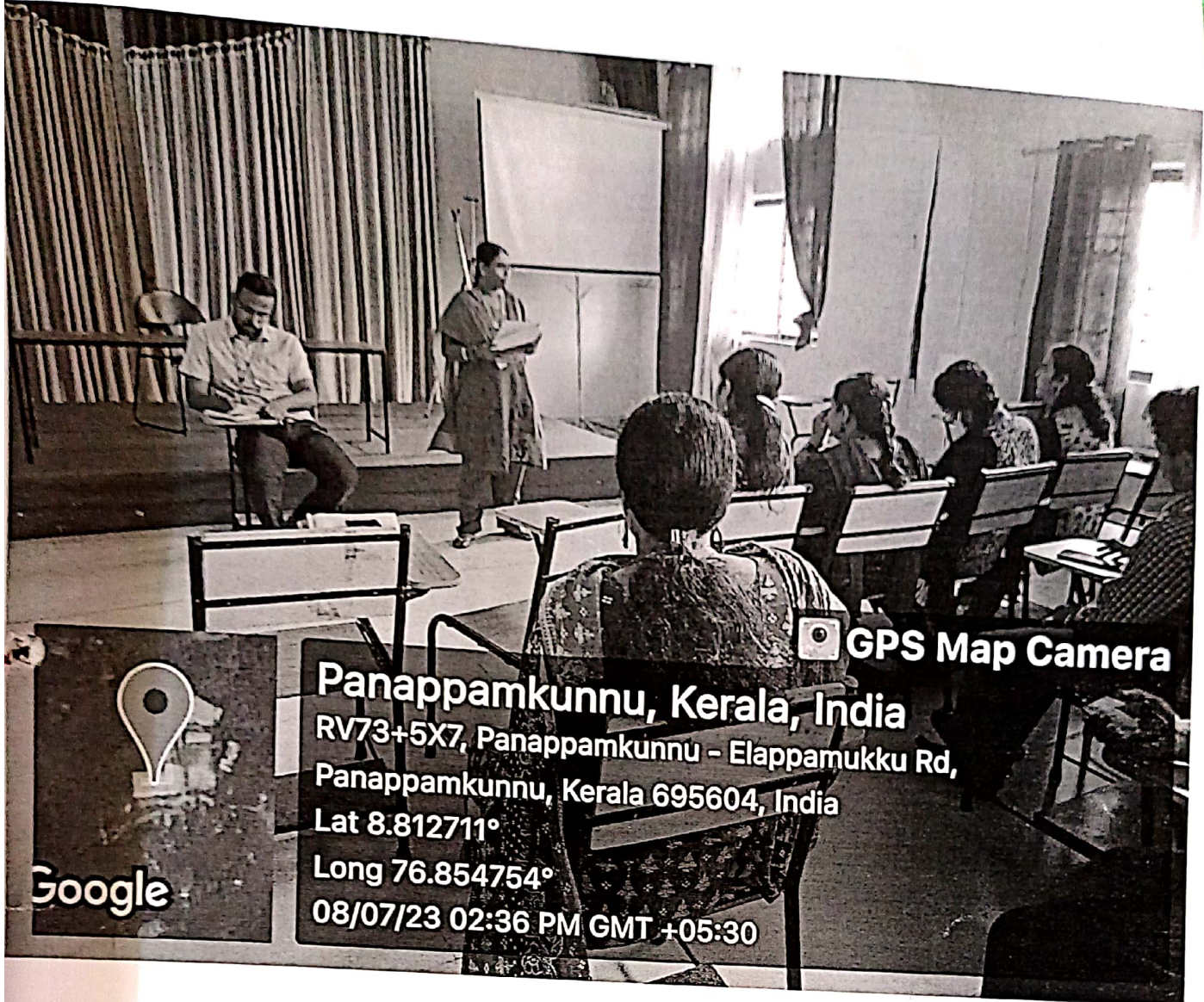
Dr. K.Sargunan, ASP/CIVIL

IQAC Convener

Copy to:

All HoDs

PD and AFD – For information



 **GPS Map Camera**

Panappamkunnu, Kerala, India

**RV73+5X7, Panappamkunnu - Elappamukku Rd,
Panappamkunnu, Kerala 695604, India**

Lat 8.812711°

Long 76.854754°

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