



Vidya Academy of Science & Technology Technical Campus  
Killimanoor, Thiruvananthapuram  
Minutes of IQAC Meeting held on 04.06.2022

Date & Time: 04.06.2022, 01.00 PM

Venue: Boardroom, VASTTC

Members Attended:

Sl. No.	Position	Name and Designation	Attendance Status
1	Chair Person	Dr.T.Mathavaraj Ravikumar Principal	
2	Advisor	Prof.K.Vijayakumar, HOD,CE	
2	Coordinator	Dr. Brijilal Ruban, HOD CSE	
3	IQAC Members	Dr. Neethu Raj, HOD ECE	
		Mr. Bijeesh P, HOD ME	
		Dr. Praveen Rose, HOD EEE	
		Dr. Jayanthi LS, HOD AS	
		Mr. Sajith Krishnan R, Assistant Professor, ME	
		Ms. Liji Ramesan Santhi, Assistant Professor, EEE	
		Ms. Sreejitha S G, Assistant Professor ECE	
		Ms. Vigitha Vidyadhar, Assistant Professor AS	
		Ms. Divya M K, Assistant Professor CSE	
		Ms. Sethu Parvathy, Assistant Professor CE	
		Ms. Sajina S, Assistant Professor EEE	
		Ms. Athulya Kamalasanan, Assistant Professor CSE	
		Mr, Chandu C B, Assistant Professor ECE	
Mr. Naveen B, Assistant Professor ME			
Ms. Fathirna Sherin T, Assistant Professor CE			
4	IAC Coordinator	MS. Asna Asok, Assistant Professor EEE	

Agenda: 1. Approval of agenda  
2. KTU internal audit



Sl.No.	Description	Discussion/Decision	Action By	Action Date/duration	Remarks/Status of Implementation
1	Approval of agenda	Approved			
2	Action taken report of previous IQAC meeting	Item 6. KTU internal audit completed			
3	KYU External Audit	KTU external audit will be conducted between 07/6/2022 and 17/06/2022. Instructed to make necessary arrangements	MS. Asna Asok, Assistant Professor EEE	07/06/2022	
4	KTU internal Audit	The major observations by the auditors on internal audit were discussed. Various NCs were identified and instructed faculties to clear the NCs	HODs	10/06/2022	

Dr. Brijilal Ruban, HOD CSE

IQAC Coordinator

Copy to:

All HoDs

PD and AFD – For information

