VIDYA ACADEMY OF SCIENCE & TECHNOLOGY TECHNICAL CAMPUS – Kilimanoor

"A Unit of Vidya International Charitable Trust"

Criteria 7.1.3		
Sl No.	**Name of the Bill**	**Name of Manufacturer**
1	Plumbing and Sanitation Provisions	Viridis Architecture
2	Biogas Plant Bill	Welfare Services Ernakulam
3	House Keeping Contract	We Alert Security Services & Man Power Placement

VIDYA ACADEMY OF SCIENCE & TECHNOLOGY TECHNICAL CAMPUS (A Unit of Vidya International Charitable Trust) Kilimanoor, Malakkal P.O, Trivandrum

Dr.T.MATHAVARAJ RAVIKUMAR
Principal
Vidya Academy of Science & Technology
Technical Campus
Malakkal.P.O,Kilimanoor,Trivandrum-695602

Malakkal P.O., Kilimanoor, Thiruvananthapuram, Kerala – 695602.
Tel: +91 470 2649574, 2649234,| Fax : +91 - 470-2649234 | Mob : 9447540982
E-mail :vasttc@vidyaacademy.ac.in| www.vidyatcklmr.ac.in.

Viridis
Architecture

VIDYA ACADEMY OF SCIENCE AND TECHNOLOGY, TECHNICAL CAMPUS, KILIMANOOR, THIRUVANANTHAPURAM.

Plumbing and Sanitation Provisions

We hereby certify that the following Plumbing and Sanitation provisions have been constructed, tested and commissioned as per our design at the campus of VICT.

VIDYA ACADEMY OF SCIENCE AND TECHNOLOGY has established its self-contained Technical campus at Kilimanoor, Thiruvananhapuram.The campus has been developed as a Sustainable, Intelligent, Environment-Friendly Campus having academic departments in various disciplines of Engineering sciences, other fields along with residential zone for its students, faculty and staff.

Extensive landscaping in the form of trees and shrubs has also been provided.

Salient features of the system design aspects pertaining to:

1. Drainage, water supply &distribution systems
2. Drainage disposal system
3. Water reclamation plants (Septic tanks and up-flow filters)
4. Water treatment plants
5. Storm water conveyance and collection system
6. Rain water harvesting and storage system
7. Fire fighting systems
8. Water management system
9. Solid waste management system
10. Waste – to – energy systems (biogas)

Are enumerated below:

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Kilimanoor, Malakkal P.O, Trivandrum

REGISTERED ARCHITECT
COUNCIL OF ARCHITECTURE

Viridis Architecture Private Limited
8 Ali Asker Road, Cunningham Road Cross, Bangalore 560 052, India
phone: +91 80 2220 2260 mobile +91 98453 01600 email: info@viridis.in web: www.viridis.in

Viridis
Architecture

Statement of Area

Sl no	Building	Built up Area	Carpet Area
1	South Block	9783.52 M^2	8805.17 M^2
2	Work Shop	3980.12M^2	3582.11 M^2
3	Canteen	673.56 M^2	606.20 M^2
4	Women's Hostel	3144.38 M^2	2829.94 M^2
	TOTAL	17581.58 M^2	15823.42 M^2

We hereby certify the areas of the completed buildings of South Block, Work Shop, Canteen and Women's Hostel are as per the above table.

VIDYA ACADEMY OF SCIENCE & TECHNOLOGY (A Unit of Vidya International Charitable Trust, Thrissur) Technical Campus Kilimanoor, Malakkal P.O. Trivandrum

SUNIL KUMAR FIIA AIA
Registered Architect
Council of Architecture No:CA/80/5772

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Viridis
Architecture

Statement of Area
Academic East Block

Sl No	Floor	Built up Area	Carpet Area
1	118	765.20 M^2	688.68 M^2
2	122	1447.20 M^2	1302.48 M^2
3	126	1458.48 M^2	1312.63 M^2
4	130	1458.48 M^2	1312.63 M^2
5	134	1458.48 M^2	1312.63 M^2
6	138	1458.48 M^2	1312.63 M^2
7	142	145.23 M^2	130.71 M^2
	TOTAL	8191.55M^2	7372.39 M^2

We hereby certify that the Academic East Block Building, under construction, would have the above areas when completed as per the drawing prepared by this office.

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CA / 80 / 5772
COUNCIL OF ARCHITECTURE

DATE : 14 / 01 / 2015

ARCHITECTS : M/s. VIRIDIS ARCHITECTURE PRIVATE LIMITED, BANGALORE.

CONSULTANTS : M/s. ELECTROMECH CONSULTANTS, BANGALORE.

PROJECT : VIDYA ACADEMY OF SCIENCE AND TECHNOLOGY, TECHNICAL CAMPUS, KILIMANOOR, THIRUVANANTHAPURAM.

SUBJECT : PLUMBING, STORM WATERDISPOSAL, RAINWATERHARVESTING, FIRE-FIGHTINGSYSTEM, WASTEWATER RECYCLING SYSTEM, WATER MANAGEMENT SYSTEM, SOLID WASTEMANAGEMENT SYSTEM ETC.,

PLUMBING INSTALLATION

The water supply and sanitary system is designed to provide reliable, easy maintenance and most hygienic conditions for the project.

WATER SUPPLY SYSTEM

WATER SOURCE:

The source of water supply for the domestic and other use is from bore wells and Rain water harvesting pond. To augment the source of water, the wastewater from toilets and kitchens of various blocks is treated in optimally designed, state-of-the art Septic tank and Up-flow filter and reused for landscaping / irrigation.

Based on the quality of the water from the bore wells and rain water harvesting pond, a water treatment plant is installed to treat the water before use.

One ground level tank of approximately1,00,000 litres (optimum storage capacity) is provided for collecting and storing of bore well water and water from rain water harvesting pond. It is strategically located near Workshop block. This tank is divided into compartments to store raw water and treated water separately. The compartments will also help during the maintenance of sumps.

WATER SUPPLY &DISTRIBUTION SYSTEM:

The water supply and distribution system for domestic purposes and other requirements for the entire project is as enumerated below.

Cold Water System for Domestic use

The cold water distribution system for domestic supply for the entire project is by gravity feed system. Initially the treated water from water treatment plant is pumped to O.H. tanks of various blocks-South block, Canteen block, Hostel block via monoblock pumps located near the ground level tanks. Further, through outlet pipes from the domestic tank, water is distributed to various toilets (for showers, wash basins and health faucets) and kitchens / pantries via distribution lines by gravity. Suitable sized pressure reducing valves are provided in the down comers to attain required pressure at the user points at various levels.

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Cold Water System for Flushing use

The flushing water distribution system for flushing and other uses for the entire project is by gravity feed system. Initially the water from the bore well and rain water harvesting pond is pumped into Rain water collection tank provided near south block and hostel block. The thus collected water is pumped to O.H. tanks of respective blocks via submersible monoblock pumps located inside the rainwater harvesting tanks. The water is first filled in the over head fire tank and the overflow is taken into the flushing tank. Further, through outlet pipes from the flushing tank, water is distributed to various toilets (for flushing of water closets only) via distribution lines by gravity. Suitable sized pressure reducing valves are provided in the down comers to attain required pressure at the user points at various levels.

Canteen block, is supplied entirely with treated water – both for domestic and flushing use.

DRAINAGE SYSTEM

The soil and waste drainage system is designed for high efficiency, leak-proof, economical design with good functionality, minimum maintenance after installation and based on the pertaining site conditions. Minimum excavation of soil is done during the installation of these pipelines.

Main drainage lines of size 160 mm and 200 mm diameter are laid along the side of the buildings. Two stack (pipe) system is provided to carry soil & waste from the building under gravity. Waste pipes are connected to manholes / inspection chambers through gully traps and soil pipes are directly connected to the manholes / inspection chambers. Separate lines have been laid to carry waste from wash basin, and showers and soil from water closets. Sufficient slope are provided in the drainage line for flow of sewage. The lines carrying soil from water closets are discharged into suitably designed septic tanks and the lines carrying waste water from showers and wash basins are discharged into suitably designed up flow filters. After treatment, the effluent is reused for landscaping / irrigation. Anti siphon pipes are provided for the soil stacks to arrest breakage of seals in EWCs.

PIPING AND VALVES

Soil and waste lines: PVC pipe of SWR (Soil, waste and rainwater) quality with rubber ring / solvent joints are installed for all internal and external soil and waste pipes.

All internal pipes, pipes running at the basement ceiling level and running below ground are of 6Kgf / cm2 pressure rated, agricultural series with solvent cement joints.

All vertical pipes running in sanitary shafts are of 4Kgf / cm2 pressure rated, with rubber ring joints.

Cold and Hot water lines: CPVC pipe and fittings of Heavy grade are installed for all internal cold and hot water lines.

All internal pipes, are CPVC – SDR 11 Class.

All vertical pipes running in sanitary shafts, ring mains at basement ceiling level, below ground etc are Sch. 80 class to ASTM standards..

Rain water pipes and fittings: PVC pipe of SWR (Soil, waste and rainwater) quality with rubber ring / solvent joints are installed for all internal and external pipes.

Valves: Ball valves with stainless steel balls and levers are used for smaller dia pipes and butter fly valves - lever operated are used for larger dia pipes.

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STORM WATER AND RAIN WATER DISPOSAL

Rain water from the roof of the building are drained out effectively by providing sufficient no. of rain water outlets / khurra's designed to handle the flow intensity of rain water and is conveyed to the ground.

The thus collected rain water is made to enter a suitable sized rain water harvesting tank.Suitable sized submersible pumps are provided to transfer this rainwater from the collection tank to over head tank of individual blocks. Further, through outlet pipes from the flushing tank, water is distributed to various toilets (for flushing of water closets only) via distribution lines by gravity.

Storm water from the individual blocks are drained out through sufficiently sized storm water drains covered with PCC concrete slabs on either side of the roads. The drains are sloped appropriately and terminated at strategic areas and at the lowest contour to further discharge in the storm water drain. Suitably sized cross drains, Hume pipes, culverts etc., are provided to facilitate efficient flow of storm water and to interconnect the drain network.

PCC shoulders of suitable size are provided at the end of the road on either side or at required locations as per the designs to accommodate the flow of rainwater from the surface.

The pipes used for rain water disposal are of PVC (SWR) quality as mentioned earlier.

DOMESTIC WATER TREATMENT PLANT

Depending on the bore well water analysis report the water is treated before filling the same in filtered water sump meant to cater for domestic use.

The raw water is initially dosed with alum by a gravity based dosing system. Alum coagulates the suspended impurities and form flocks. This water is later made to pass through pressure sand filters where the turbidity is brought down to accepted levels. The water from these filters is further dosed with chlorine (chlorination) using automatic chlorine dosing electronic pump in order to disinfect. Depending on the hardness of the water, provisions are made to use a softening plant. A part of the softened water will be mixed with treated water.

SEPTIC TANK AND UPFLOW FILTER

The lines carrying soil form water closets are discharged in to suitably designed septic tank. The lines carrying waste from showers and wash basins are discharged in to suitably designed upflow filters.

Two sets of septic tank and upflow filters are provided. One set consisting of septic tank of capacity 26000 lits along with upflow filter of capacity 12000 lits is provide to cater for Women's hostel, Men's hostel and Canteen block.

Another set consisting of septic tank of capacity 15850 lits along with upflow filter of capacity 8650 lits is provided to cater for North, South and East blocks.

Additionally, Bio-gas generation plants of capacity 20 cum are installed – one for North, south and East blocks and one for Women's hostel, Men's hostel and Canteen block.

Biogas generated during the treatment process can be used for beneficial purposes such as supplying to the canteens.

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REGISTERED ARCHITECT
COUNCIL OF ARCHITECTURE

SOLID WASTE MANAGEMENT DETAILS

During operational phase, the solid waste generated from the proposed project will be of non-hazardous in nature consisting of biodegradable and non-biodegradable wastes. This will comprise of solid wastes such as paper, cardboard, plastics, scraps, carton boxes and other general refuse by routine residential and commercial activities. The general garbage generated from the residential will be at the rate of 450grams per capita per day. The domestic solid wastes will be segregated into biodegradable and non-biodegradable wastes at the source itself and collected through network of bins.

Non Bio Degradable material is separately tied / weighed and sold once in a month. The Biodegradable refuse is handed over to Municipality.

FIRE SAFETY AND PROTECTION

As per National Building Code of India 2005, the code stipulates the use of automatic fire detection system. It is therefore proposed installed an Addressable Automatic Fire detection system. Conventional Automatic fire detection system with different types of heat and smoke detectors are provided in different areas of each building. The system is connected to the fire alarm system. The control room/security room with communication system to all floors and facility for receiving messages from different floors is provided.

The standby electric generator is installed to supply water, power to staircase and corridor lighting circuit, ventilation and smoke extraction system, lifts, exit signals, and fire pump in case of failure of normal electric supply.

The basic system for Fire Fighting is designed as per the provisions of the National Building Code. The building fire protection system comprising of Wet riser cum down comers of 100 mm dia with fire hose cabinets located on each landings.. The down comers are interconnected to the 4 –way fire brigade inlet stand post.

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WELFARE SERVICES ERNAKULAM

(Reg.No. ER-32/65)
Ponnurunni, Vyttila P.O., Kochi -19, Kerala, Ph: 0484-2344243

March 24th 2014

No. BG/31/14

The Project Director
Vidya Academy Of Science and Technology
VAST Campus
Kilimanoor

Dear Sir,

Greetings from Welfare Services Ernakulam!
As per your work order WO.No: 029/2012-13 we have completed the construction of biogas plant . We request you to release the balance amount for the above work.

Total Cost for the construction of the biogas Rupees 6,00,000/-

Advance amount received Rupees 4,20,000/-

Balance Amount Rupees 1,80,000

Please release the amount.
Awaiting for your early response,

Sincerely yours,

Fr. Paul Cherupilly
Executive Director

WELFARE SERVICES ERNAKULAM • PONNURUNNI • VYTTILA P.O., KOCHI-682 019 •

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VAST\KLMR\2020-21 10-07-2020

To

Mr. Mohammed Ilias, (Rtd. CRPF Sub Inspector)
Managing Director,
M/s We Alert Security Services &
Man Power Placement, Near KSRTC Depot,
Kilimanoor.

|| W.O No: 01 / KR / 2020-21 ||

Sir,

Sub: VAST TC, Kilimanoor –Providing House Keeping Services at VAST TC, Kilimanoor-Orders issued: -

Ref: 1) Your Request dated 24-06-2020
2) Recommendation of the Principal, VAST TC dated 03-07-2020.
3) Work order No. 07/KR/2019-20 dated 29-07-2019.

With reference to the above, The time period of your contract for maintenance of Housekeeping services at VAST TC, Kilimanoor at the same terms and conditions stipulated in work order vide ref (3) is hereby accepted. You are requested to supply workers for providing housekeeping services as per the terms and conditions specified below.

SNo	Description	Amount
1	Monthly charges for providing Housekeeping services from 28-07-2020 to 27-07-2021 as per the terms and conditions specified.	1,19,200.00
	(Rupees One lakh Nineteen thousand and Two hundred only)	

Terms and Conditions

1. **Period of contract** – One year from 28-07-2020 to 27-07-2021 and extendable for a further period of 1 year on mutually agreeable terms and conditions. But either party can terminate the contract by giving one month notice in writing. The College authorities reserve the right to terminate the contract with 48 hours' notice if the contractor misuses the facilities / premises as viewed by VAST TC.
2. **Payment:** Payment shall be on monthly basis on satisfactory performance of the contractor based on bills from contractor duly verified and certified by VAST TC. All payments shall be as per terms and conditions of the agreement. Monthly bills may be drawn in favour of the Vidya Academy of Science and Technology, Technical Campus, Kilimanoor, Thiruvananthapuram-695 602 for payment.
3. **Agreement:** Agreement shall be executed in Kerala Govt. stamp paper worth Rs. 200/-
4. **Security Deposit:** The deposited amount of Rs. [illegible]- towards security deposit to the same services last term will be returned.

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[illegible] P.O,Kilimanoor,Trivandrum-695[illegible]

Scope of Works

1. **Daily**

(a) **College Front yard/ lawn/landscape/Campus Road/surrounding areas**

1) All the campus areas should be kept neat & clean in a presentable manner.

2) The surroundings shall be kept clean which includes the daily sweeping of common front yard, roads and clearing of small vegetation along the road for a width of 2 meters on either side. Daily sweeping and vegetation removing from the area of the Courtyard in between buildings and boundary road or as instructed by Principal VAST TC.

3) Removal of dry leaves waste papers & debris etc.

4) Sweeping, and clearing of open drains attached to buildings.

(b) **College buildings, office rooms, verandahs, common areas, class rooms, hostels, mess hall, library, laboratories, seminar halls, drawing halls, courtyard, terrace, , canteen, furniture etc.**

i. The entire areas of the college should be kept neat & clean.

ii. Cleaning, sweeping & wet mopping using detergents and aromatic disinfectant solutions in all offices, rooms and common areas.

iii. Cleaning, sweeping & wet mopping of the entire floor areas, staircases etc.

iv. Cleaning & Dusting of the walls, doors, windows, grills etc.

v. Cleaning & maintenance of water coolers and its surrounding areas & keep it hygienic.

vi. Thorough cleaning, dusting, wiping, polishing of all office furniture, almirahs, cabins and glass panes. Glass panes should be cleaned using Colin/good glass cleaning solution.

vii. Cleaning, sweeping & mopping, drain washing of the toilets, closets & shower areas of bath rooms etc with anti-bacterial chemicals & aromatic disinfectant solutions to keep free from germs. Brushing of the WCs, urinals and other equipment with soap and wipe they shine & maintain strict hygienic level.

viii. Dry brush cleaning/wiping on the steel/aluminum/iron surfaces of cabin frame, windows, doors, toilet urinal etc.

ix. Dusting & cleaning of office equipment, computers lab equipment including electronic devices with proper care.

x. Dusting, cleaning and brass polishing of brass/steel boards and Notice boards where available.

xi. Cleaning, sweeping & dry mopping on the wooden floor areas.

xii. Removal waste papers from offices & garbage from all areas and cleaning of waste bins.

xiii. Cleaning & sweeping of vehicle parking areas.

xiv. Flushing and cleaning of drains attached to the buildings daily and other drains weekly.

2. **Weekly**

a. Brass polishing of brass/steel boards where available.

b. Dusting, removal of cobwebs from the roof ceiling & walls.
c. Washing/flushing of drains.
d. Removing of grass/vegetation from the landscape areas/road sides.

3. **Monthly**

(a) Dusting of ceiling fans and light fittings etc.
(b) Cleaning of terrace & sun shades.
(c) Floor washing using washing liquid with vacuum cleaner.

4. **Quarterly**

(a) Cleaning of all water tanks. Date of cleaning/Due date for next cleaning to be marked in specified locations.

5. **Half yearly**

(b) Acid cleaning on the entire floor areas, stair cases etc except wooden flooring.
(c) Washing of all doors/windows curtain.

6. **General building maintenance**

(a) Motor pump operating and filling water tanks and regulating water supply in campus maintain log sheets.

(b) Maintain electricity supply in campus including operation of stand by gen set Generator and substation equipment.

(c) Replacing and repairing electrical fittings connected, whenever necessary.

(d) Rectifying minor electrical fittings complaints of the low tension supply.

(e) Repairing of motors and pumps except winding of coils.

(f) Routine checking of generators, motors, pump set, Replacing of water taps, washers etc as per requirement.

(g) Removal of blocks in the supply and delivery lines of plumbing system.

(h) Repairing of flush tank, washbasin etc.

(j). Petty repairing works of doors, windows& other wood items

(k) Proper maintenance of water tank and water coolers with hygienic condition

(l) Sun shade tops and terrace of buildings are to be cleaned periodically

(m) Electrician cum plumber shall be available round the clock on short notice to attend emergency situation. The night duty electrician shall be available within 30 min for handling emergency conditions.

(n) Minor repair/maintenance of telephone equipment & telephone cables/line.

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7. **General Conditions**

a) Cleaning/Sweeping shall be completed in the morning hours i.e. before 9.00 AM

b) Contractor is responsible to ensure 100% attendances of housekeeping staff & providing proper housekeeping and janitorial services to the entire buildings/areas belongs to VAST campus and to obtain performance certificates every month.

c) House Keeping (room cleaning - sweeping swabbing and dusting) shall be done daily in all rooms of the hostels and college and workshops, laboratories.

d) House Keeping equipment (major and Minor) and tools shall .be provided by the Contractor. The Contractor shall ensure that the same is maintained well to provide continuous and uninterrupted services.

e) Contractor shall appoint "female" crew to provide services to the "Ladies" hostels as per requirement.

f) Contractor shall provide all consumables and toiletries used for providing housekeeping and janitorial services such as soap for hand washing, detergent powder, abrasives, disinfectants, brooms, mops, dusters, air fresheners, insect repellents etc. free of cost.

g) The Contractor shall be responsible for the upkeep and cleaning of internal and external common areas such as rooms, passages, stairways, halls etc.

h) The Contractor shall be responsible for sweeping pathways, roads, landscapes areas etc. on a daily basis and keep the surroundings of buildings in a neat and orderly manner including removal of grass and small vegetation around the buildings regularly.

i) The Contractor shall be responsible for cleaning and washing the gents and ladies toilets at least 3 times per day to maintain strict hygienic levels in all buildings. The Contractor shall also provide consumables such as toilets blocks, naphthalene balls etc. in the toilets to prevent toilets odors.

j) Contractor shall provide all manpower, management and support systems for efficient and timely housekeeping and janitorial services for the college. If any shortage of attendance found, recovery as decided by the Management will be made from the monthly bill. Proper attendance of each house keeping staff should be maintained and Attendance registers to be produced for verification to the Campus Supervisor of the college daily.

k) Preventive maintenance schedule to be prepared and presented by the contractor for every quarter well in advance and approval from campus supervisor obtained prior to commencement of works.

l) Monthly feedback report should be maintained and produced to VAST TC

m) Taxes and levies: Shall be the liability of the contractor.

n) Statutory liabilities of staff such as EPF, ESI, Employees welfare fund etc. shall be the responsibility of Contractor.

o) Person employed on duty shall be in proper uniform and in possession of identity card.

p) Maintenance works other than emergency nature shall be carried out on Sundays/ holidays.

q) All spare parts shall to be provided by VASTTC and tools, instruments and consumables to be provided by the contractor.

r) Proper records of works shall be maintained by the contractor and subsequent follow-up, inspection etc, to be undertaken by the contractor.

s) The Contractor shall provide all labour, technical staff, supervision, management of consumable materials, work tools etc.

t) Transportation of housekeeping staff and materials and loading unloading of materials used by the contractor shall be arranged by the contractor.

u) Any other work which does not figure in the contract may also be attended in the exigencies of service as per direction of VAST TC.

v) Employees with contagious diseases and skin diseases shall not be allowed to work in the service.

w) All staff should wear clean and properly laundered uniforms and proper personal hygiene should be maintained.

x) The staff employed by the contractor shall not be transferred or relieved from duties without the prior approval of VAST TC.

y) VASTTC reserve the right for immediate demobilization of any staff of contractor from site without assigning any specific reason.

z) Contractor shall not permit his employees to enter the college premises after intoxication or while smoking. Contractor should ensure that his staffs maintain proper and adequate decorum at the college premises. Any violation of this shall entail termination of contract at the risk and cost of the contractor.

aa) Leave and other service matters of the employee of the contractor shall be settled by the contractor without affecting the services to VASTTC and without extra claims.

bb) Non-adherence or violation to any of the conditions or severe incidents shall involve non-conformity fine of max 1000/- per case.

cc) Daily attendance register shall be maintained and presented to the Campus Supervisor along with Daily/Weekly Worksheet. Payments shall be on monthly basis after due verification of performance and attendance. This schedule is not

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exhaustive one. Any other housekeeping item not covered in this labour contract shall have to be attended by the Contractor.

ab) VASTTC shall not on any account be liable to pay or meet any expenses of labour, insurance and workman's compensation claims. All disputes, which may emerge regarding Housekeeping contract, shall be settled within the Jurisdiction of Thrissur Courts. One month's notice shall be served on either side before terminating the contract.

ac) The contractor will be responsible for safety, security & safe custody of VAST TC properties while their duties. If any item damaged by the House Keeping staff, cost of the item will be recovered from the bill. VAST TC will not be held responsible for any loss of the item belonging to Housing keeping staff.

9. **Staff allotment**- The following housekeeping staff should be provided by the contractor & ensure 100% attendance daily:-

Schedule to the Tender

Sl No	Description	Nos.	Rate/Month	Amount
1	Housekeeping staff-Male	1	9900.00	9900.00
2	Housekeeping-Female	7	9630.00	67410.00
3	Housekeeping Supervisor	1	10560.00	10560.00
4	Technician (Electrician cum Plumber)	2	14220.00	28440.00
5	Agency service charge	L/S	2890.00	2890.00
	Total			**119200.00**
	(Rupees one lakh nineteen thousand and two hundred only)			

Note:-

a) The above staff should not be relieved/ replaced from their duties without permission of VASTTC.

b) The contractor shall supply excess staff of above category at his quoted rates if demanded by VASTTC. However the maximum requirement under each shall not exceed two.

Yours faithfully,

VIDYA INTERNATIONAL CHARITABLE TRUST
583/A7, Vidya Campus, Thrissur, Kerala - 680581
THALAKKOTTUKARA

Executive Director.

Cc to: 1) Secretary, VICT
2) Director Projects/Director of Finance/Principal, VASTTC
3) Manager Administration, VASTTC
4) Accounts.