



VIDYA ACADEMY OF SCIENCE & TECHNOLOGY TECHNICAL CAMPUS
(A Unit of Vidya International Charitable Trust)
Kilimanoor, Thiruvananthapuram

Constitution of Staff Welfare Committee

Order No.VAST TC /GEN/ORD/51/2022

Date: 28-10-2022

ORDER

Committee No.14

The Staff Welfare Committee is here by reconstituted with the followings members for the academic year 2022-23.

Sl.No	Name	Designation	Department	Position
1	Mr. Chandu C B	Assistant Professor	ECE	Convener
2	Ms. Anchu E S	Assistant Professor	AS	Convener
3	Mr. Lenin Babu	Assistant Professor	CE	Member
4	Ms. Indhulekha Jayachandran	Assistant Professor	EEE	Member
5	Ms. Krishna L	Assistant Professor	CSE	Member
6	Mr. Naveen B	Assistant Professor	ME	Member
7	Mr. Ajish K C	Assistant Manager	Admin	Member
8	Mr. Mithin Shah	Trade Instructor	CE	Member
9	Mr. Sooraj S	Trade Instructor	ME	Member
10	Mr. Shaiju R	Trade Instructor	EEE	Member
11	Mr. Arish A M	Trade Instructor	ECE	Member
12	Ms. Reshna R	Assist. Librarian	Library	Member

Duties & Responsibilities

The Staff of VAST TC are the foundation of the Institution and their physical, social and emotional well-being and sense of belonging are crucial. The duties of Staff Welfare Committee are

1. To help the College to look after these needs of the staff & faculty to maintain high staff morale.
2. to plan and organize recreational events and activities that will contribute to meeting these needs.
3. To build a healthy and happy working environment and foster good relationships among the staff.
4. To meet every month to assess the activities
5. Keep records of meetings such as agenda and notes, minutes
6. Keep records of financial transactions and conduct audit.

Copy to

1. Executive Director, VICT
2. Project Director, VICT
3. Director, VASTTC
4. Members
5. All HODS
6. Network cell (for upload in site)
7. All staff members (through e-mail)




PRINCIPAL