



Vidya Academy of Science & Technology Technical Campus
 Killimanoor, Thiruvananthapuram
 Minutes of IQAC Meeting held on 05.03.2021

Date & Time: 05.03.2021, 11.00 AM

Venue: Boardroom, VASTTC

Members Attended:

Sl. No.	Position	Name and Designation	Attendance Status	
1	Chair Person	Dr.T.Mathavaraj Ravikumar Principal		
2	Convener	Dr.MC John Wiselin HOD, EEE	-	
	NBA Coordinator	Prof. Rajesh GR Associate Professor, ECE	-	
	KTU Audit Coordinator	Ms. Asna S. Asok Assistant Professor, EEE	-	
	NAAC Coordinator	Mr.Aswin M Menon Assistant Professor, ME	-	
3	Members	Prof.K.Vijayakumar, HOD,CE		
		Dr.NeethuRaj, HODi/c,ECE		
		Ms.DivyaMadhu, HODi/c,CSE		
		Prof.Bijeesh P, HODi/c, ME		
		Prof.Subhadevi AK, HOD,AS		
		Mr.Vijayakumar N, Librarian		
		NBA & KTU Audit		
		Ms. Saritha U.M., Assistant Professor, AS		
		Ms.Aswathy Soman R , Assistant Professor, AS		
		Mr. Ajayakumar A.G., Assistant Professor, ME		
		Mr. Dheeraj K.M., Assistant Professor, ME		
		Ms. Anjana N., Assistant Professor, ECE		
		Ms. Sreejitha S.G., Assistant Professor, ECE		
		Ms. Mrudula Murugan, Assistant Professor,EEE		
		Ms. Dhanya S Lal, Assistant Professor,EEE		
		Ms. Divya M.K., Assistant Professor, CSE		
		Ms. Athulya Kamalasanan, Assistant Professor, CSE		
		Ms. Anju S., Assistant Professor, CE		
		Mr. Hari Prasad T.R, Assistant Professor, CE		
		Ms.Aswathy S, PA to Principal		
		NAAC		
		Mr.Dawn Sivan, Assistant Professor, ECE		
Ms.VigithaVidhyadhar, Assistant Professor, AS				
Ms.LijiRamesanShanthi, Assistant Professor, EEE				
Mr.Ajeesh AS, Assistant Professor, ME				
Ms.Beena VR, Assistant Professor, CSE				
Ms.Rini Madhavan Rajeev, Assistant Professor, CE				
3	Management	Er.R.Devarajan Project Director VICT	-	
4	Administrative Manager	Mr. Sanoj K K Manager, VASTTC	-	
5	Local Society Nominee	Ms. Suma Devi Ward Member Panappamkundu		
6	Student Nominee	Mr. Mohammed Arif S5 ME (2018 Batch)		
7	Alumni	Mr. Harikrishnan R S (2013 Batch ECE),Associate Software Engineer,Earnest and Young, Techno Park	-	
8	Industry	Er.AG Hareendralal,Director,Anandha Gangah Institute of Engineers, Thiruvananthapuram	-	

- Agenda:
1. Approval of agenda
 2. Action taken report of previous IQAC meeting
 3. NAAC peer team visit arrangements

Sl.No.	Description	Discussion/Decision	Action By	Action Date/duration	Remarks/Status of Implementation
1	Approval of agenda	Approved			
2	Action taken report of previous IQAC meeting	<p>Item No. 3 - NAAC peer team visit date confirmed.</p> <p>Item No. 4 - NAAC peer team visit arrangements are under process.</p> <p>Item No. 5 - Mock visit on 27/01/2022</p>			
3	NAAC peer team visit arrangements	<p>1. Welcome Flex-The printing should be completed three days before NAAC visit</p> <p>2. Placement Cell-Arrangements</p> <p>3. PTA-Arrange PTA meeting for NAAC visit</p> <p>4. Camera and Videography</p> <p>5. Alumni- Arrange 15 - 20 alumni during the NAAC PTV for interaction.</p> <p>6. Students for Interaction- Arrange 30 students for NAAC PTV interaction.</p> <p>7. Cultural Events-Arrange students from S1, S3 and S5.</p> <p>8. ITIMS- One dedicated system for the peer team</p>	<p>1. Mr. Robin David</p> <p>2. Mr. Pravin Rose, Mr. Ranjith M</p> <p>3. Mr. Lenin babu</p> <p>4. Mr. Lenin Babu</p> <p>5. Ms. Anjana N.</p> <p>6. Ms. Sreejitha S. G</p> <p>7. Ms. Anjana N., Ms. Sreejitha S. G.</p> <p>8. Mr. Vinod T. F.</p>	31/01/2022	

Prof.K.Vijayakumar
IQAC Convener

Copy to:
All HoDs

PD and AFD - For information

